

Rules and Regulations in Department of Paediatric Dentistry

I. General regulations

1. Regulations in Department of Paediatric Dentistry are a complement to part IV of Regulation of studies of Medical University of Lodz
2. Regulations of practical work in Department of Paediatric Dentistry is a separate document compatible with Regulations in Department of Paediatric Dentistry
3. Students are obliged to punctuality – coming to didactic classes on time according to schedule and timetable.
4. Students are not allowed to change the group they were admitted to by the Dean's Office.
5. Students should change shoes, and while being on clinical classes should wear apron with attached badge.
6. Mobile phones should be turned off during lectures, seminars and practical classes.
7. Students are financially responsible for any damage made including dental devices and equipment – according to general regulations of Medical University.

II. Practical classes

1. Students should respect ethical rules, medical confidentiality and present positive attitude toward children given under their care during dental treatment.
2. Student should bring sterile minor dental instruments such as burs, endodontic instruments etc., needed during practical classes.
3. During classes students treat patients assigned to them by the tutor. Prior to starting the dental treatment students should become acquainted with the information from patient's chart, and should actualize patient's history. Students are obliged to present to the tutor a dental treatment plan and main stages of carried out dental procedures, as well as get tutor's approval of the final result of the treatment.

III. Requirements for getting credit for the course

1. The presence of students on all practical classes is compulsory and every missed class must be made up by the student, as soon as possible, after obtaining the consent of the Head of the Department, and on term/date set by the tutor.
2. The number of students making up a missed class is limited to 3 persons at one time.
3. Students should make up classes in the same semester they missed the classes.
4. Unjustified absence from entering quiz or final test results in lost of the term and unsatisfactory (failed) grade calculated into and arithmetic mean of semester quizzes
5. The retake of entering quiz or final test should take place on term/date set by the tutor, not earlier than one day after missed class.
6. The fail in getting credit in Paediatric Dentistry in the semester make student's attending the classes of subsequent semester impossible.
7. In the case of failing to be awarded a credit of practical classes or student's insufficient theoretical knowledge the student can be obligated by the teacher to attend additional classes in Paediatric Dentistry, and make payment due to for not fulfilling the criterion of number of ECTS points.
8. In the end of each series of classes in the semester the student is obliged to pass the final quiz (a written examination -test or an oral examination). The student who failed the quiz can retake it not sooner than the day after.

IV. Final (diploma) examination in Paediatric Dentistry

1. The range of knowledge required for the final/diploma exam includes subjects from: lectures, seminars of Paediatric Dentistry courses in all semesters and from required learning resources.
2. To be admitted to final exam (Final test) students have to:
 - be awarded a credit of all practical classes and seminars.
 - obtain a credit of the essay (written “history of patient “)
 - pass semester quiz and the practical exam
3. Final exam consists of 80 test questions. 70% of correct answers is the lowest passing grade.

V. Learning resources

Main textbooks

1. Welbury RR et al: Paediatric Dentistry. Oxford University Press, 2005, ISBN 0-19-8565836 2 .
2. Cameron CA, Widmer RP: Handbook of Pediatric Dentistry, 4th Edition. Print Book ISBN : 9780723436959 eBook ISBN : 9780702054280

Supplementary textbooks

1. Murray J.J.: Prevention of Oral Disease. Oxford University Press, 2003, ISBN-10: 0-19263279-5, ISBN-13: 978-0-19-263279 -1
2. Andreasen J.O. et al: Traumatic Dental Injuries. A Manual, 3rd Edition Wiley-Blackwell 2011, ISBN-10: 1405190612

See also: Regulations of exams taking-Faculty of Medicine with the Division of Dentistry